

**St. Timothy Home and School Association**  
**Meeting Minutes**  
**June 2, 2008**

**Members Present:** Eva Romaker, Barbie Marchese, Jill Skulich, Cathy Watson, Ellen Limes, Nancy Montgomery, Kim Melillo, Mary Stotler, Melanie Payton, Lori Francescon, Carolyn Weber and Amy Holtz

**Opening Prayer:** We opened with a prayer encouraging us to walk in the light of Christ, while also keeping the DeVactor family in our thoughts and prayers.

**Secretary's Report:** May meeting minutes approved.

**Principal's/SAB Report:**

Technology Fee: Approximately \$11,000.00 has been collected from the technology fee since its inception. The plan has been extended to a 5 year plan instead of a 3 year plan. Based on the Diocese suggestion we will be waiting to upgrade to HP instead of Dell. The 5 year plan will allow for 17 computers in the lab to be upgraded, another 17 will be upgraded the following 5<sup>th</sup> year. A couple of concerns arose regarding the above which needs to be addressed further; i.e.

-There are parents who have been paying the technology fee the last three years however based on the new plan their child(ren) will not experience the new computers?

-The computers downstairs are incredibly old; we need to keep the kids current with technology.

-Is there other funding available from the state?

Keyboarding: Students in 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> grades are given some keyboarding instruction. Again several questions arose; i.e.

- Who monitors this class? Can students go to the lab to practice? Is keyboarding a function of the curriculum in Technology class?

**Treasurer's Report:**

As of June 2, 2008 the balance is \$31, 160.35. Carolyn will schedule a budget meeting over the summer to review next year's budget.

June 2, 2008 Meeting		
Balance as of 5/31/08: \$31,160.35		
Income:		
Magazine Sale	\$22.00	
Market Day	\$218.18	
Total Income		\$240.18
Expenses:		
Teacher Appreciation	\$508.11	
SCRIP start-up funds	\$2,000.00	
Classroom Funds	\$300.00	
Art Museum Field trip	\$72.00	
Accelerated Reading	\$155.75	
First Communion Potluck	\$40.03	
Total Expenses		\$3,075.89

The line item for Reconciliation is going to be removed as Rita Feige has funds from Religious Education. A suggestion was made that the line item for Paper Products could be increased to accommodate the removal of Reconciliation.

There will be no potluck for First Communion after this year. Angie Freeman will take it on, so Mrs. Kistner will not have to do it.

**Volunteer Coordinator Report:**

Mr. Mosholder approved developing a survey from survey monkey for the middle school girls to get ideas on how to handle feminine hygiene/privacy during school hours. It was also suggested to have a *parents' survey* as well. Incorporate the survey as an exit survey for parent and students.

The Parent Pal Social is tentatively scheduled for August 3, 2008.

## **Old Business:**

### Website Designs:

We desperately need a facelift to the website; resource and user friendly is the top priority. Jill Skulich attended the meeting and is willing to assist in this project. Are there any restrictions? What would we like to add? Look at various other parish H&S websites for ideas. Michael Smith is the webmaster for the parish website and Mrs. Gardiner is the webmaster for the school website. It would be nice to coordinate efforts between the parish and school websites.

### The Home and School Officers and Chairs are as follows:

Kim Melillo-President  
Mary DiOrio and Mary Stotler- Presidents-Elect  
Eva Romaker- Vice-President and Family Fun Coordinator  
Lori Francescon- Secretary  
Carolyn Weber-Treasurer  
Nancy Montgomery-Past President  
Barbie Marchese, Michelle Fabro, Angie Freeman, Kim Gray, Angela Parker- Hospitality Coordinators  
Ellen Limes-Volunteer Coordinator  
Jill Skulich- Website Coordinator  
Mara Belcher, Katie Emswiler, Anne Passino, Kelly Staley- School Directory Coordinators  
Beth Wagenbrenner and Angela Parker- Market Day Coordinators  
Kathy Lutter- Used Uniform Sale Coordinator  
Theresa Cattell, Maria Reinmann- Pancake Breakfast Coordinators  
Mary Stotler-Catholic Schools Week Raffle Coordinator  
Mary DiOrio, Chris and Katie Emswiler, Jo Ann O'Brien- Magazine Sale  
Brenda Thomas and Angie Freeman- Santa's Workshop Coordinators

### Gift to School:

We received \$3,140.00 in donations for the new desks to the school. We need @ \$7,000.00 total to buy desks and chairs. Based on the money coming in we are looking at being able to purchase new desks and chairs for two classrooms. We will update the parents on the progress and advise if we fall short.

## **New Business:**

**SCRIP Program:** The program is close to full fruition. We are going to experiment with the 5<sup>th</sup> grade families over the summer. We will assess which cards we like the best, identify pros/cons and perfect the process.

### Spirit Wear:

The new line of spirit wear and has been very well received. Families will be contacted by email before the new school year to place an order. We will take a second order at Open House. What other items would we like to see made available for Christmas purchases? Some ideas include; PJ bottoms/shorts, knit hats, water bottles, cinch/duffle bags, coaches shirts, baseball hat, travel mug, fleece blanket, etc.

Air Conditioner: Mrs. Watson on behalf of the lower hall staff and students acknowledged much appreciation and thank you for the new system.

Grant Request:

Mrs. Johnson has requested 10 new seat sacks for the kindergarten chairs for @ \$50.00. Request approved!

A gas card was also approved for the DeVictor Family.

Lastly, the group would like to acknowledge Nancy Montgomery for the fine work she did this year as Home and School President. She is a valued member of Home and School and the St. Timothy community. Well done Nancy!!!

Next Meeting will be held Monday August 18, 2008 at 7:30 p.m. in the library.

Respectfully submitted,

Lori Francescon